

## **PROFESSIONAL DEVELOPMENT COMMITTEE**

### **TERMS OF REFERENCE**

#### **Purpose:**

- Develop and implement a strategy that offers quality professional development opportunities to TRO members and non-members who are practising Therapeutic Recreation.
- Create a non-dues revenue stream through professional development opportunities.

#### **Objectives:**

- Collaborate with the Communications Coordinator to identify and source webinar content annually
- Develop a strategy for a TRO student education day held in partnership with post-secondary institutions.
- Develop a strategy to host regional education days around the province
- Provide support and direction to the Conference Committee as needed

#### **Committee Composition:**

- The chair shall be appointed by the Board of Directors
- The committee shall consist of the chairs of the working groups and sub-committees.
- Chairs shall be TRO members
- Other members may be invited to attend meetings or join the committee on a permanent, ad hoc or as needed basis.
- The Executive Director shall be an ex officio member

#### **Accountability and Authority:**

The Professional Development Committee may form sub-committees or working groups to achieve the objectives. The committee is accountable to the Board of Directors, recommending action plan for implementation.

#### **Meeting Frequency:**

The meeting shall meet at a minimum of five times a year or as frequently as needed.

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