

# Annual General Meeting & Board Update

June 24, 2020

Held by VideoConference in Ontario



## Welcome!

Eligible voting members (Registered Professional and Professional) members are encouraged to turn on their cameras so we can 'be together'. Please make sure your mic is turned off too.

If you are watching as a group and are watching on one screen, please type in the names of all attendees so we can be sure that we have quorum.

# 2020 TRO AGM Agenda

1. Call to Order & Confirmation of Quorum
2. Motion to approve the 2020 TRO AGM Agenda
3. Motions to approve the minutes of May 29, 2020
4. Election of New Board members
6. Introduction of New Board members
  - Meet the candidates by visiting the [TRO website](#)
7. Financial Report: Motions to accept the financial statements for years ended August 31, 2019 and December 31, 2019
9. Annual Board Update
10. New Business
11. Adjournment
12. Awards Presentation

# Confirmation of Quorum Motion

***“that by majority consent, the 2020 AGM  
has been duly and properly called and  
constituted and is now open”***

*Moved*

*Seconded*

*Discussion*

*Opposed*

# 2020 TRO AGM Agenda

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Motion to  
Approve  
2020 AGM  
Agenda

***“to approve the 2020 AGM agenda as presented”***

*Moved*

*Seconded*

*Discussion*

*Opposed*

Motion to  
Approve  
Minutes of  
2019 AGM

***“to approve the minutes of the Annual  
General Meeting of Therapeutic  
Recreation Ontario held on May 29, 2019  
in Niagara Falls, Ontario”***

*Moved*

*Seconded*

*Discussion*

*Opposed*





2019 – 2020 Board of Directors

# TRO Staff

- Shae Cameron
- Membership Coordinator



- Susanne Hasulo
- Communications Coordinator



- Stacey Sestric, R/TRO
- Designation Administrator



- Rozalyn Werner-Arcé, CAE
- Executive Director





# Elections Process

TRO Board positions up for election this year:

- President-Elect
- 5 Board Director-at-Large

There are 5 candidates nominated for Director at Large positions. One candidate nominated for the President-Elect position.

# Nominations Procedures

- Bylaw 4.2.e: The Chair of the Nominating Committee shall inquire among Members of the Association, at least 30 days prior to an AGM or Special Meeting as to the persons whom the members would propose be nominated for the offices of President-Elect and Board members.

# Nominations Procedures

<b>April 2020</b>	Call for Nominations communicated to members via e-TRO and the TRO website
<b>May 12, 2020</b>	Nominations returned to Chair
<b>May 26, 2020</b>	Candidates announced electronically via e-TRO and the TRO website
<b>June 24, 2020</b>	Election at AGM

# 2020 General Election

- Bylaw 3.6: Fifteen percent of Members, two of whom must be Officers, present at the commencement of an AGM or Special Meeting constitutes a quorum.
- Bylaw 3.5.a: Only Professional Members in good standing with the Association can vote at an AGM.

# 2020 General Election

- **Bylaw 2.1.c: Professional Members** shall each have the right to one vote at all meetings of the members of the Corporation.
- **Bylaw 2.3.b: An Associate Member** is eligible to attend Association functions and events, but not to hold office or vote.
- **Bylaw 2.4.b: A Student Member** may attend Association functions and/or meetings, but does not have voting privileges.

# 2020 General Election

- **Bylaw 4.2.a:** Elections of Board members shall be by secret ballot and shall be held in conjunction with the AGM.

## **Procedures for General Election**

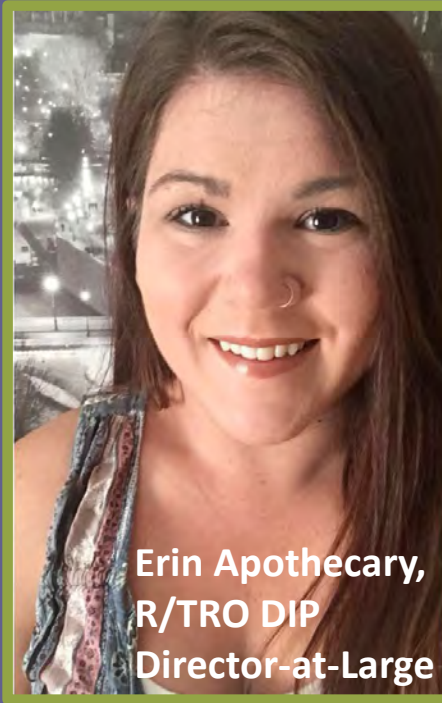
- **Bylaw 3.9.c:** The chair shall invite each nominee, or in the nominee's absence, the nominator, to speak on their behalf for a maximum of five minutes.



# 2020 Board Nominees



**Shannon McCallum,  
R/TRO  
President-Elect**



**Erin Apothecary,  
R/TRO DIP  
Director-at-Large**



**Vicki Di Giovanni,  
R/TRO  
Director-at-Large**



**Jessica Korchowiec,  
R/TRO DIP  
Director-at-Large**



**Heidi Slotegraaf,  
R/TRO  
Director-at-Large**



**Tina Tytko,  
R/TRO  
Director-at-Large**

# Motion to Approve Board Nominees

**“to approve [Shannon McCallum, R/TRO](#),  
as president elect, and  
[Erin Apothecary, RTRO DIP](#),  
[Vicki Di Giovanni, R/TRO](#),  
[Jessica Korchowiec, R/TRO DIP](#),  
[Heidi Slotegraaf, R/TRO](#), and  
[Tina Tytko, R/TRO](#), as board directors”**

*Moved*

*Seconded*

*Discussion*

*Opposed*

*Meet the nominees: visit the [Annual Meeting](#) page*



# 2020 Board Nominees



**Monica Almas,  
R/TRO  
Director-at-Large**



**Nancy Kahl,  
R/TRO DIP  
Director-at-Large**



**Katherine Lee,  
R/TRO  
Director –at-Large**



**Sonia Roul,  
R/TRO  
Director-at-Large**



**Sue Verrilli,  
R/TRO  
President**



**Katherine Plested,  
R/TRO  
President-elect**

## 2020 – 2021 TRO Board of Directors

Motion: *“to accept the 2020-2021 slate of directors as presented.”*

- Katherine Plested, R/TRO, President
- Shannon McCallum, R/TRO, President-Elect
- Sue Verrilli, Past President
- Monica Almas, R/TRO
- Erin Apothecary, R/TRO DIP
- Vicki Di Giovanni, R/TRO
- Nancy Kahl, R/TRO DIP
- Jessica Korchowiec, R/TRO DIP
- Katherine Lee, R/TRO
- Sonia Roul, R/TRO
- Heidi Slotegraaf, R/TRO
- Tina Tytko, R/TRO





Nancy de Vera, R/TRO



Jeff Gall, R/TRO

# Farewell to our Outgoing Board Directors



Jackie Frail, R/TRO



Lindsey Oretan, R/TRO

# Financial Report

Susan Talmey, CPA,  
CMA





# Sept 2018 – Aug 2019 Financial Report

(as of August 31,  
2019)

## Summary Statement of Financial Position and Operations

for the year September 1, 2018 to August 31, 2019

### ASSETS

Cash & Investments	147,652
Accounts Receivable & Prepaid	13,632
Net Fixed Assets	15,197
	<u>176,481</u>

### LIABILITIES

Accounts Payable	27,722
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### Accumulated Net Assets

Unrestricted Funds	134,577
R/TRO Fund	21,614
Current Year Deficit	<u>-7,432</u>

Accumulated Net Assets	148,759
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<b>Total Liabilities &amp; Net Assets</b>	<u><u>176,481</u></u>
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### REVENUE

Membership Fees & Services	198,321
Conference	158,670
Federal Grants	0
Other Revenue	2,070
<b>TOTAL REVENUE</b>	<u>359,061</u>

### EXPENSES

Advertising & Promotion	4,967
Conference/Workshops	138,730
Consultants/Professional Fees	29,014
General & Administration	25,890
Meetings & Travel	22,024
Staff Expenses	144,672
Amortization	<u>6,513</u>

<b>TOTAL EXPENSES</b>	<u>371,810</u>
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<b>NET DEFICIT</b>	<u><u>-12,749</u></u>
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# Sept 2019 - Dec 2019 Financial Report (as of Dec 31, 2019)

## Summary Statement of Financial Position and Operations

for the period September 1, 2019 to December 31, 2019

### ASSETS

Cash & Investments	117,886
Accounts Receivable & Prepaid	25,474
Net Fixed Assets	<u>13,677</u>
	<u>157,037</u>

### LIABILITIES

Accounts Payable	12,249
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### Accumulated Net Assets

Unrestricted Funds	127,144
R/TRO Fund	21,614
Current Year Deficit	<u>-3,970</u>

Accumulated Net Assets	144,788
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<b>Total Liabilities &amp; Net Assets</b>	<u><u>157,037</u></u>
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### REVENUE

Membership Fees & Services	65,278
Conference	0
Federal Grants	0
Other Revenue	<u>672</u>
<b>TOTAL REVENUE</b>	<u>65,950</u>

### EXPENSES

Advertising & Promotion	1,708
Conference/Workshops	816
Consultants/Professional Fees	3,623
General & Administration	5,966
Meetings & Travel	5,337
Staff Expenses	50,950
Amortization	<u>1,520</u>

<b>TOTAL EXPENSES</b>	<u>69,921</u>
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<b>NET DEFICIT</b>	<u><u>-3,970</u></u>
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# Motion to Accept the Financial Reports

***“to accept the TRO unaudited financial statements for the year ending August 31, 2019 and the period ending December 31, 2019, which were prepared by Susan Talmey, CPA, CMA.***

*Moved*

*Seconded*

*Discussion*

*Opposed*

Motion to  
Conduct a  
Review  
Engagement

***“that TRO conduct a review engagement  
of the financials for the year ending  
December 2020.”***

*Moved*  
*Seconded*  
*Discussion*  
*Opposed*

Motion to  
Appoint  
Durham  
Association for  
Family  
Resources and  
Support  
(DAFRS)

***“TRO appoint DAFRS to conduct the review engagement for the year ending 2020.”***

*Moved*  
*Seconded*  
*Discussion*  
*Opposed*

# 2020 Annual Board of Directors Update







10. New Business

11. Adjournment

Motion: *“to adjourn the 2020 TRO AGM at 12:??pm”* |

# TRO Awards Presentation





[2021 Conference Reveal!](#)