

Terms of Reference of the Practice Review Committee

Purpose and Duties

1. The Practice Review Committee meets at the request of the Board or the Chair to conduct activities, advise and create pathways for professional development and ongoing education, to make policy recommendations to the Board about the developments, ongoing operation and evaluation of practice review and continuing professional development programs subject to the Bylaws and Board policies.
2. The Practice Review Committee is obliged to act on any other matters assigned by the Board.

Membership

1. The Practice Review Committee includes:
 - 1.1. One board member appointed or elected by the Board of Directors as the Chair.
 - 1.2. One, or more, board member(s) appointed or elected by the Board of Directors as the Vice-chair(s).
 - 1.3. Three or more members of TRO appointed or elected by the Board of Directors.
2. A quorum of the committee is three committee members, with one being the Chair or Vice-chair. In the event a member is not capable of personally carrying out their powers and duties, the Committee can continue to deal with its core business.

Terms of Office; Appointment, Reappointment and Termination of Membership

1. The Board will appoint a board member as the Chair, and another board member(s) or delegate(s) as the Vice-chair(s).
2. The Vice-chair(s) will act on behalf of the Chair in the latter's absence.
3. The Board will appoint other members to the committee for a one-year term.
4. A committee member continues to hold office after their term, until the member is re-appointed or a successor is appointed.
5. The Board may make temporary appointments to the committee, to fill vacancies in committee membership, until a formal request for committee membership and selection process has been initiated and successfully concluded.
6. Committee members will normally be appointed by the Board's second meeting following the Annual General Meeting.

Duties and Responsibilities of the Chair, Vice-chair(s) and Members

The Committee Will:

1. Conduct activities, advise and create pathways for professional development and ongoing education. This includes members' compliance and responses to non-compliance.
2. While accountable to the Board, works closely with the Registration Committee.
3. Collaborate with TRPESC when required.
4. Prepare documents or reports for the Board or members' consideration.
5. Deal with any matter, unless the Board has specifically entrusted this matter to another standing committee.

Reviewed: December 2013

To be reviewed: December 2015