
TRO's Annual General Meeting

MEETING MINUTES

June 22, 2022

Attendees: TRO Members in Good Standing

1. Call to Order and Confirmation of Quorum

- The Annual General Meeting was not officially called to order as quorum was not achieved
- Although quorum was not met, the decision was made to proceed with the meeting and provide the updates to the TRO members in attendance
- No items were officially voted upon

2. Approval of 2022 Agenda

- The 2022 AGM agenda was shared with meeting attendees
- This item was not voted upon because quorum not being achieved

3. Approval of 2021 AGM Minutes

- Meeting attendees were notified that the 2021 AGM minutes were housed on TRO's website
- This item was not voted upon because quorum was not achieved

4. President's Remarks – Shannon McCallum

- Shannon expressed her gratitude for the members' attendance at the AGM and acknowledged their resilience throughout the pandemic
- She noted that it was a year for hard work, change and growth for TRO's Board of Directors, and thanked them for their commitment to TRO throughout the pandemic
- She expressed that there were unexpected challenges over the year, including the resignation of the previous Executive Director, Roz and onboarding of the new Executive Director, Melissa Enmore
- Shannon noted that TRO continues to focus on advocacy, with an emphasis on employers and government partners, all in response to the recent member survey
- She noted that education and professional development remain key components of the Board's work and several webinars were provided this year, along with Education Days
- Shannon expressed her gratitude for the opportunity to serve as TRO's president and thanked the Board, TRO staff and members for their hard work and commitment

5. Introduction to the 2022-2023 Board of Directors

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- Shannon reminded AGM attendees about the composition of the Current Board of Directors and thanked the outgoing members for the support, hard work and contributions over the past year – Board Members include
 - Shannon McCallum, R/TRO, President
 - Katherine Plested, R/TRO, Past President
 - Katherine Lee, R/TRO, President-Elect
 - Debbie-Ann Fender, R/TRO, Secretary
 - Alexis More, R/TRO
 - Blair Chard, R/TRO
 - Erin Apothecary Reid, R/TRO
 - Heidi Slotegraaf, R/TRO
 - Jenna Davis, R/TRO
 - Jessica Korchowiec, R/TRO
 - Tina Tytko, R/TRO
 - Vicki Di Giovanni, R/TRO

- Shannon also thanked the TRO Staff for their hard work and dedication over the past year:
 - Shae Cameron, Membership Coordinator
 - Elani Phillips, Communications Coordinator
 - Stacey Sestric, R/TRO, Registration Designation Administrator
 - Melissa Enmore, Executive Director

- The nominations process and the process for the selection of new Board Members was explained to the members in attendance
- The 2022/2023 Slate of Board of Nominees is as follows:
Executive Team:
 - Katherine Lee, R/TRO → President-Elect
 - Shannon McCallum, R/TRO → Past President
 - Debbie-Ann Fender → Vice President
 - Katherine Plested → Secretary
Non-Executive Team – Directors-at-Large:
 - Alexis More, R/TRO → continuing on to her second term
 - Blair Chard, R/TRO → continuing on to his second term
 - Jenna Davis, R/TRO → continuing on to her second term
 - Vicki Di Giovanni, R/TRO → starting her first term in the PRC capacity
 - Yvonne Ng-Gerritsen, MA, CTRS, R/TRO – starting her first term

- There was no voting on this item as quorum was not achieved

6. Financial Report – Sue Talmey, CMA, CPA

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- Sue Talmey provided the financial report and the summary of TRO’s unaudited financial statements for the fiscal year
- She reminded members that TRO’s finances are managed by the Durham Association for Family Resources and Supports (DAFRS) and specifically by Sue Talmey, DAFRS’ Director of Finance and Administration
- Sue was pleased to report that we are in good financial standing

7. 2-1 Designation Update

- Sue Verrilli provided an update on the transition from two designations to one
- She started the presentation with a historical overview of the process and the Working Group that was formed
- Sue then proceeded to share the supporting tools – the infographic, website updates and the FAQ document – and explained the rationale for the decision to move to one designation
- The designation transition communication plan was shared with the members and they were invited to ask questions

8. Adjournment of the Meeting

- The meeting was adjourned