



**THERAPEUTIC
RECREATION
ONTARIO**

Thank you for your interest in becoming a board director with Therapeutic Recreation Ontario!

We ask that you complete the Nomination Application form below, highlighting your experience and background. The information will be reviewed by the Nominations Committee. The chairperson will be in contact with you about next steps.

Should you have any questions about the profile or require further information about the election process, please contact [Victoria DePass](#), Chair of the 2026 Nominations Committee.

Email the completed form with the required attachments to: Victoria DePass at president@trontario.org and in the Subject line: Nominations 2026.

The return deadline is: 4:00pm on May 8, 2026

Nomination Form

1. Name:

2. Nominee for TRO Position: Board Member at Large

3. Professional Position:

4. Area of practice/employment (check all that apply):

- Long-term Care/retirement
- Mental Health
- Rehabilitation (adults, youth, or children)
- Mental Health
- Hospital
- Community-based program
- Private Practice
- Post-secondary school
- Other - please describe:

5. Email address:

6. Home Address:

Street:

City:

Prov:

Postal Code:

Preferred phone number(s):

Mobile:

Work:

Home:

8. Why do you want to become a member of the TRO Board of Directors?

9. What specific skills or competencies would you bring to the TRO Board?

- Understanding of Registration designation processes (Registration process, PCC application process, etc.)
- Advocacy
- Program programming (planning of education events)
- Connecting with members
- Event Planning (conference or other events)
- Social media, video development, graphic design (infographic)
- Leadership
- Other – please list:

10. Please list any relevant volunteer, committee or board experience:

11. Please list two references and their contact information:

- Contact 1:**
- Contact 2:**

12. Please submit your resume and a short video (see below questions for video).

Declaration

By submitting this nomination application, I declare the following:

- I agree to let my name stand for election for the 2026 - 2027 Therapeutic Recreation Ontario Board of Directors.
- I have a current membership with TRO and have my registration designation (R/TRO or R/TRO DIP).
- I have attached my resumé, including two references and a short video.
- I agree that my nomination video may be posted in TRO’s e-news, website and social media channels.
- I meet the eligibility criteria and accept the conditions of the nomination as set out above.
- I certify that the information in this application is true.
- I understand that a Board of Directors term is 2 years in length. With the potential of succession planning into an executive role.

Signature of Nominee: **Date:**

By signing this document with an electronic signature, I agree that such signature will be as valid as handwritten signatures to the extent allowed by local law.

Email the completed form with the required attachments to:
 Victoria DePass, CTRS, R/TRO at president@trontario.org
Subject: Nominations 2026

Deadline: 4:00pm on May 8,2026

TRO BOARD OF DIRECTORS CRITERIA

1. The following persons are disqualified from being a Director:

- anyone who is less than 18 years of age;
- anyone who has been found under the *Substitute Decisions Act, 1992* or under the *Mental Health Act* to be incapable of managing property;
- anyone who has been found to be incapable by any court in Canada or elsewhere;
- anyone who is not an individual;
- anyone who has the status of bankrupt; and
- anyone who does not hold a valid R/TRO designation.

EXPECTATIONS OF BOARD DIRECTORS

- A Director is expected to commit the time required to perform board and committee duties (this is a working board). In addition to attending board meetings, directors are expected to sit on and/or chair at least one committee. The minimum time commitment is 4 - 5 board meetings (in-person or virtually) throughout the year (approximately 2 hours each), plus a time commitment of 6 -8 hours of committee work per month. Board meetings are held weekdays, evenings and weekends.
- Executive Officers (Past-president, President, Vice President, Secretary) will meet virtually 4 – 5 times per year or as needed, in addition to board meetings.
- Directors must fulfill the requirements and responsibilities of their position. For example, preparing for and attending board and committee meetings, upholding their fiduciary obligations, and working cooperatively and respectfully with other board members. Directors must comply with the organization's by-laws and policies and all other applicable rules.
- Directors must sign a Declaration confirming their agreement to adhere to their fiduciary duties and board and organizational policies
- [Terms of Reference](#) of TRO board committees are located on the website for your to review.

NOMINEE VIDEO

Please prepare a video which will be shared with the nomination committee, and later with membership prior to the election if selected to proceed. All nominees are asked to respond to the following questions within their video. The video should be no more than 2 minutes long. Please note that this video will be shared with the membership through the e-news, website and social media.

1. Please introduce yourself: Include highlights from your professional background, education, life experience and more.
2. Please describe your Why for wanting to serve on the board of directors of Therapeutic Recreation

Ontario (TRO).

3. What opportunities and challenges do you foresee for TRO in the next 5 to 10 years? 4. Please list any current or prior board or committee experience (TR and other related experience). 5. Please outline any other skills or areas of expertise you bring to the board.